



Facility Rental Rates			
Venue	Capacity	Group 1: Commercial/Private/Individual	Group 2: Nonprofit Use
November Theatre/Lobby <i>*Up to 8 hours</i>	Theatre seating 603	\$2,500 per day	\$1,500 per day
Virginia Rep Lobby	Cocktail 150	\$250	\$150
Virginia Rep Theatre Gym	Theatre seating 81, Cocktail 40	\$1,000/day	\$650/day
Willow Lawn Stage/Lobby <i>*Up to 8 hours</i>	Theatre seating 206	\$750 per day	\$650 per day
Willow Lawn Lobby/ Conference Room	Lobby Cocktail 200/ Conference Room seats 12	\$250	\$150

Group 1: Commercial/Private/Individual Use

Any private groups or Individuals, business, for-profit entity, or commercial venture using Virginia Rep facilities for the purpose of profit making

Group 2: Nonprofit Use

Groups and organizations operating as a registered 501 (c)(3) nonprofit. Proof of nonprofit status must be presented at the time of reservation

Administrative & Staffing Fees	
Front House Manager (required) <i>Minimum 4 hours</i>	\$30 per hour
House Technician (required)/ Senior Technician* (\$40/hour) <i>Minimum 4 hours</i>	\$30-\$40* per hour
Audio Technician <i>*Minimum 4 hours</i>	\$30 per hour
Electrician/ Lighting Technician <i>Minimum 4 hours</i>	\$30 per hour
Security (required) <i>Minimum 4 hours</i>	\$32 per hour
Bartender <i>Up to 4 hours. Additional fees may apply beyond that 1 per 100 guests suggested</i>	\$100 flat fee

Audio/ Visual Equipment	
Projection Package <i>*Projector/ projection screen/ computer</i>	\$250 per use
Audio Package A <i>*Podium mic, mixer, CD player</i>	\$100 per use
Audio Package B <i>*1 podium mic, 2 wireless handheld microphones and mixer, CD player</i>	\$200 per use

*Note, overtime labor rates are subject to time and a half. Overtime occupancy is subject to \$100 per hour additional.